

Religious Pac Supplemental Application

Named Insured:

Agent Name and Phone:

Effective Date:

Risk Control Contact Name:

Phone:

Account

1. Does the business have a website? Yes No Unknown
Please provide URL:
2. What background steps are taken to verify the qualifications of employees/volunteers? (Check all that apply)
- | | |
|--|---|
| <input type="checkbox"/> Criminal background check | <input type="checkbox"/> Prior employment verification |
| <input type="checkbox"/> Credit check | <input type="checkbox"/> Verification of certifications, degrees and licenses |
| <input type="checkbox"/> Reference check | <input type="checkbox"/> Other |
- Please describe:
 Unknown
3. Are any buses or 15 passenger vans operated? Yes No Unknown
4. Do members use their own vehicles on church business or to transport others to and from activities? Yes No Unknown
- (a) Please check all the following that apply:
- | | |
|---|----------------------------------|
| <input type="checkbox"/> The church verifies that the drivers carry minimum Automobile limits of \$500,000 CSL. | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Driver MVRs are obtained and reviewed on a regular basis. | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Regular drivers participate in driver training programs. | <input type="checkbox"/> Unknown |
5. How many services held and when?
6. What is the average attendance?
7. How many church members?

Liability

8. Are there any events where liquor is served? Yes No Unknown
- (a) Are caterers asked to provide evidence of Liquor Liability Insurance? NA Yes No Unknown
- (b) What kind of training do church members receive regarding responsible alcohol service?
9. Are there any special events where food is served by caterers who do not provide certificates of insurance? Yes No Unknown
10. Are independent contractors hired to perform maintenance, repair, or other construction work? Yes No Unknown
- Please check all applicable:
- | | |
|---|----------------------------------|
| <input type="checkbox"/> There is a standard written and signed contract between the business and the contractor? | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> The contract requires the contractor to name the business as an additional insured for both operations and completed operations. | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> The contractor must agree to indemnify and hold harmless the business. | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> The contractor provides a certificate with proof that the contractor has Workers Compensation and General Liability insurance with limits at \$1 million/\$1million minimum. | <input type="checkbox"/> Unknown |
11. Is there an emergency evacuation plan? Yes No Unknown

12. If the area is subject to snow and ice accumulation, is the occupant responsible for snow and ice removal? N/a Yes No Unknown

- (a) What are the snow and ice removal procedures:
- Contracted with local contractor
 - Maintenance staff
 - Nothing formal
 - Unknown

13. Check the following events which are held by the organization and indicate the estimated annual number for each selected:

- Art Exhibits
- Athletic Tournaments
- Bingo
- Carnivals
- Concerts
- Fashion Shows
- Golf Outings
- Hayrides
- Other

Please

- Unknown

14. Does the organization sponsor, lease, or loan space to any of the following:

- No sponsored events
- Athletic events or teams
- Radio or Television Broadcasts
- Off premises day camps
- Soup kitchen
- Shelter for the homeless
- Other social service activities

Please Describe:

- Unknown

15. Does the organization operate a day care center or are others allowed to operate a day care center on the premises? Yes No Unknown

(a) What are the hours of operation?

to

(b) Are Certificates of Insurance required from others operating the day care with at least \$1 Million/\$2 Million BI/PD limits?

Yes No Unknown

16. Is there a Pre-K Program, Nursery School or a Kindergarten operated?

Yes No Unknown

17. Is there a playground?

Yes No Unknown

(a) Year installed:

Check the following which apply:

- There is a regular inspection program Unknown
- Playground(s) fenced in Unknown
- Adult supervision of the playground(s) Unknown
- Rules posted Unknown
- Procedures in place for reporting all accidents Unknown
- Soft surfaces beneath the equipment (such as sand or mulch) Unknown

Property

18. Is there an automatic sprinkler system? Yes No Unknown

(a) What percent of the building is sprinklered? 90-100% 50-89% Less than 50% Unknown

(b) If less than 90% of the building is sprinklered, what portion is sprinklered?

(c) Age of sprinkler system:

less than 10 years 10-25 years 26-49 years 50 or more years Unknown

(d) Type of sprinkler system Wet Dry Other Unknown

Please Describe:

(e) Was sprinkler system designed for present occupancy? Yes No Unknown

(f) Is a subcontractor responsible for sprinkler system inspection, testing and maintenance?

Yes No, Self maintained Unknown

Name of subcontractor:

(g) How often is the sprinkler system maintenance and inspection performed?

Monthly Quarterly Semi Annually Annually Unknown

(h) Are sprinkler alarms installed?

Yes No Unknown

Are they:

Water Flow Valve Closure Unknown

19. Please check all types of protection at the premises:

Local Alarm Central Station Alarm (constantly monitored)
 Burglar Alarm Full Perimeter Intrusion Alarm
 Heat Detection Motion Detection
 Fire Extinguisher(s) Smoke Detection
 Unknown Other

Please Describe:

20. Is there a cooking facility?

Yes No Unknown

(a) Check the type of cooking capability

Commercial Residential Unknown

Is there a deep fryer in the kitchen?

Yes No Unknown

Age of fryer:

(b) What types of cooking oils are used? Animal Vegetable Unknown

(c) What type of fixed extinguishing system is in the kitchen for the cooking equipment?

None Dry Chemical Wet Chemical Unknown Other

Please Describe:

(d) Is there a service /maintenance agreement in place for the protective systems?

Yes No Unknown

Name of Firm:

Date last serviced:

21. Are facilities building systems, equipment maintenance and overall facilities inspections performed?

Yes No Unknown

(a) When are they performed?

Scheduled As Needed Breakdown Unknown

(b) What areas are reviewed?

How often?

Year of last improvement or upgrade?

Roof Frequency Year
 Electrical Frequency Year
 Plumbing Frequency Year
 HVAC Frequency Year
 Common Areas Frequency Year
 Emergency Lighting Frequency Year
 Exit Signs Frequency Year
 Unknown

22. Is there an annual CPA certified financial audit?

Yes No Unknown

23. Are there any stained glass windows?

Yes No Unknown

(a) Total value of all exterior stained glass windows:

\$

(b) Have these been appraised within the last 5 years?

Yes No Unknown

(c) Have the values been included in the building limit?

Yes No Unknown

(d) Does the church have a steeple?

Yes No Unknown

What type of lightning protection is in place?

Additional Comments: